

REOPENING PLAN

2020-2021 School Year

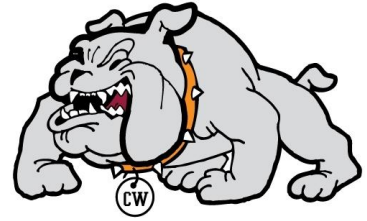


BRING THE BULLDOGS BACK



Updated August 24, 2020

DISTRICT UPDATES SINCE JULY



- Face-Coverings
- Transportation
- Health monitoring
- Staff attendance for remote learning
- [Student/Staff Illness Flowchart](#)
- Possible Pivot Points
 - Outbreak
 - High rate of absenteeism due to quarantine
 - Inability to staff positions

OPENING MESSAGE



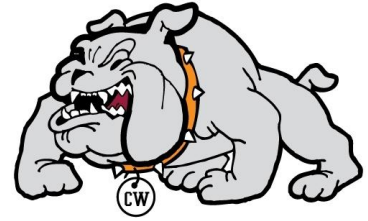
As we move towards the new school year, we've been presented a monumental task - planning a school year in the middle of a global pandemic. This task has been extremely challenging and sometimes has felt insurmountable. Although this is not what any of us signed up for, we accept this responsibility and will do everything we can to make the most of this upcoming school year. Our plan is open the 2020-2021 school year with all students in grades K-12 attending five days a week. In doing so we will attempt implement as many recommendations a feasible to mitigate risks to our students, staff, families, and community while continuing to provide our students a world-class education in a welcoming environment.

Once again we remind everyone that we need to be ready for change. Even though we plan to bring all students and staff back to our buildings this fall, that may change quickly dependent on the spread of COVID-19 in our community. Please make contingency plans in the even of short-term and long-term school closures.

We'd like to thank everyone for their patience and understanding as we work to develop a comprehensive Bring the Bulldogs Back reopening plan for the 2020-2021 school year. We are confident that the plan we prepare will allow us to deliver a high-quality education to our students regardless of the instructional model we may need to employ throughout the year.

IMPORTANT: This document is not meant to be a finished product. Due to the extreme fluidity of both COVID-19 and recommendations for how schools operate under COVID-19, we will make frequent changes to our planning.

PLAN PURPOSE



To provide the framework to guide the re-opening of our schools in the fall of 2020 in the safest manner possible. This plan incorporates recommendations from DPI, CDC, WIAA, WI DHS, and local health departments. The contents of our planning framework represents open communication and collaboration between CWASD and local public health as well as with other Barron County Schools; this is truly a team effort.

This framework cannot possibly address every scenario that the COVID-19 pandemic might produce; real-time issues and decisions that are not identified in this plan will be addressed as they come up.

PLANNING PROGRESSION



1. Research and review school opening guidance documents;
2. Collaborate with national, state, regional and local agencies & schools to gather information and seek input.
3. Develop initial planning components
4. Gather Family and Staff Feedback
5. Development of common Barron County Schools framework.
6. Development district-wide, framework intended to guide department and building level planning efforts.
7. Development of department and building-level solutions teams to develop detailed building-level reopening plans specific to each building under the district framework.
8. Adjust plans according to most current events and recommendations.

PLANNING PROGRESSION



Barron County Schools develop a common, high-level school reopening framework.

[Barron County Schools 2020 Reopening Plan](#)

A district wide planning framework is developed to provide departments and buildings guidance for planning.

Departments work in conjunction with the district-level and building-level teams under the district framework to develop detailed reopening plans.

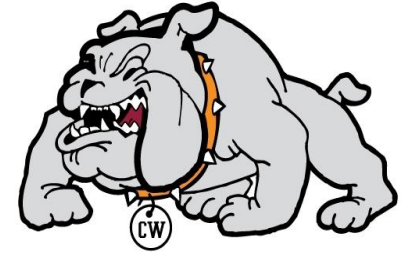
Building administrators develop solutions teams to develop detailed, building-level reopening plans using the district-wide framework.



50,000-Foot View

Student and Staff Level View

PLANNING ASSUMPTIONS



- Each school will make modifications to their practices and protocols to keep the students as safe as possible within a large system
- Conditions may change rapidly; we need to build in flexibility
- There will be positive cases of COVID-19 within the school district
- There will be close contacts of cases that will need to be quarantined (this includes students and staff)
- Remote learning may be required at times
- *The District will need to provide educational alternatives for students/families that do not wish to return to classroom learning*
- Extra/Co-curricular events may be canceled or postponed based on disease activity and sports risk level

BALANCING DECISION-MAKING FACTORS



- Health & Safety of Students and Staff
- Equity & Accessibility
- Social and Emotional Health of Students & Staff
- Stakeholder Feedback
- School Family Impact
- Flexibility for Families
- Fiscal Responsibility & Feasibility

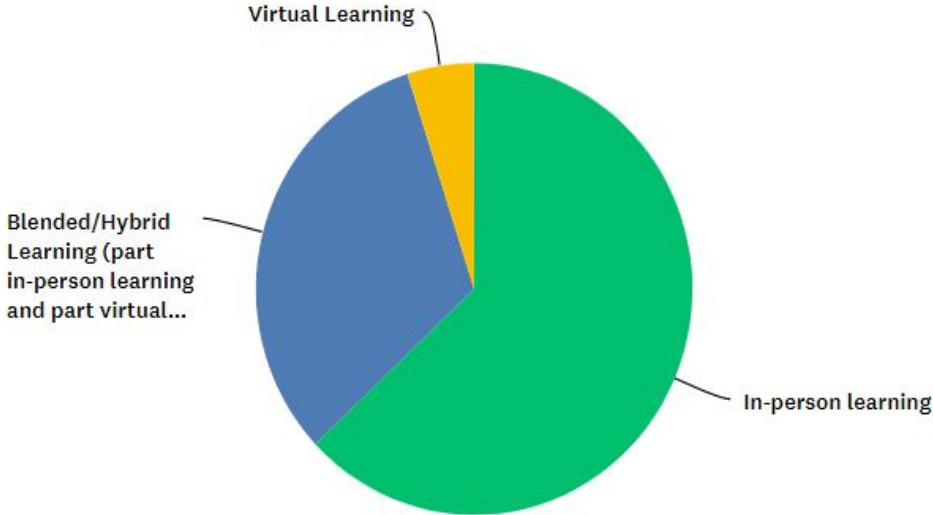


SURVEY DATA

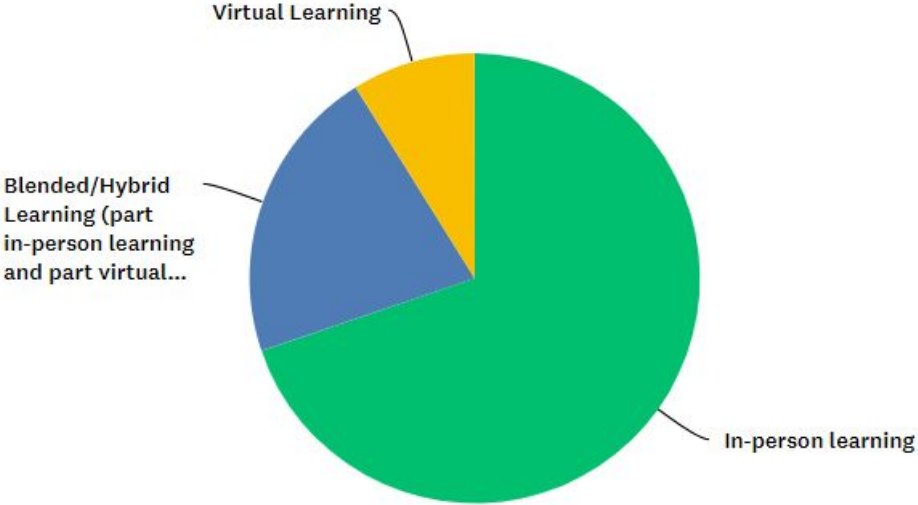
July 2020



CWASD STAFF



CWASD FAMILIES



RECOMMENDATION



It is our recommendation to resume in-person, classroom learning for all students in grades K-12 five days per week.

In doing so, we will implement as many health and safety enhancements as feasible to reduce the possibility of outbreaks.

PLANNING AREAS



TEACHING & LEARNING



OPERATIONS



EXTRA & CO-CURRICULAR



COMMUNICATION



HUMAN RESOURCES

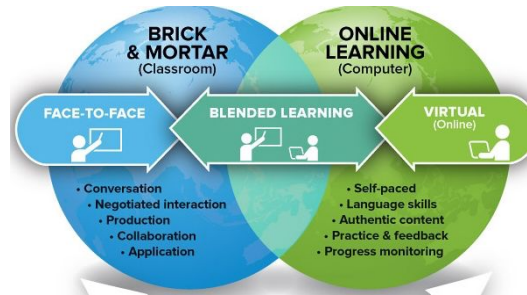


TECHNOLOGY



PROFESSIONAL LEARNING & TRAINING

TEACHING & LEARNING



Classroom (Face-to-Face)

Traditional, full in-person learning with enhanced health & safety protection measures implemented to the greatest extent possible.

Blended/Hybrid

HS/MS Students have the option of a flexible learning schedule which includes both in-person and virtual learning opportunities.

If we see COVID cases increasing in our schools, we may utilize this option to decrease class sizes.

Remote/Virtual

Students learn at home with CWASD teaching staff providing live instruction and utilizing Google Classroom as the learning management system.

Will be used by families that opt for it and if there are school closures.

TEACHING & LEARNING : CLASSROOM LEARNING



Classroom Setting

- Increased physical distancing
- Assigned seating
- Limited sharing of objects
- Increase utilization of technology resources
- 1:1 Chromebook for grades 1-12

Staffing

- Reassignment of staff to support distancing and safety procedures enabling students to return to the classroom

Schedules

- Daily schedule modification (ex. lunch, recess, early dismissal) as necessary
- Early Release to allow for preparation time to support 2-3 forms of instructional delivery, additional cleaning & disinfection time, & reduce time of large grouping

Social Emotional

- Social Emotional supports will be provided to benefit students and staff

Resources

- May require additional resources to support work and systems

Alternatives

- Remote learning opportunity

Communication

- Ongoing and systematic communication to staff and families

Moving Between Models

- Models may need to be moved between based on positive COVID-19 cases within the community or individual schools with a preference for traditional classroom learning

TEACHING & LEARNING : BLENDED or HYBRID LEARNING



Classroom Setting

- A combination of both face-to-face learning and remote learning opportunities.
- Live or synchronous instruction from CWASD teachers when remote learning occurs.

Staffing

- Teaching staff associated with the class or course will continue to be responsible for the instruction in this model.
- Other staff may be assigned to assist.

Schedules

- Virtual learning follows the student schedule

Resources

- May require additional resources to support work and systems

Alternatives

- Remote learning or Traditional

Communication

- Ongoing and systematic communication to staff and families

Moving Between Models

- Models may need to be moved between based on positive COVID-19 cases within the community or individual schools with a preference for traditional classroom learning in a safe and healthy environment

REMOTE LEARNING



Targeted or District Wide

- Will be used for short or long term needs as determined by positive COVID-19 cases
- Offered to families who do not feel a face-to-face return is in their best interest.

Schedule

- HS/MS: Students will follow their schedule as if they are attending in person. Students receive live lessons.
- Roselawn: All lessons from classroom teachers will be recorded to be used by students when it is convenient.

Devices and Access

- Students may use a district device or personal device.
- 1:1 Chromebooks for grades 1-12
- CWASD will work with families to ensure connectivity.

Early Identification

- Teachers will identify students struggling to engage & find ways to connect.
- Increase teacher/student interaction time

Platform

- Google Classroom will serve as the learning platform for all remote learning in grades 1-12.

Resources

- May require additional resources to support work and systems

Grading/Pacing

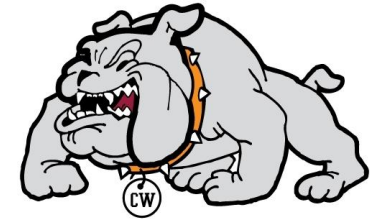
- Same grading structures & pacing as traditional instruction

Communication

- Ongoing and systematic communication to staff and families

Moving Between Models

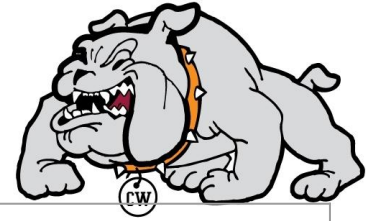
- Models may need to be moved between based on positive COVID-19 cases within the community or individual schools with a preference for traditional classroom learning in a safe and healthy environment.



OPERATIONS



OPERATIONS: PHYSICAL SPACES



Physical Barriers

- Plexiglass barriers in office spaces and other public spaces as necessary or needed

Floor Adhesives

- 6' separation stickers in high traffic areas such as cafeteria, outside offices, other areas as needed

Safety Signage

- Hand Hygiene
- Social Distancing
- Symptoms

Drinking Water

- Bottle Filling Only (brought home daily for cleaning)

Hand Sanitizer Stations

- Increased placement and encouraged usage of hand sanitizer stations

Locker Usage

- Limit use and/or time at lockers- backpacks are allowed to be carried during the day
- Space student lockers out as feasible

Creating Space for Social Distancing

- Use of outdoor space as much as possible, weather permitting
- Removal of non-essential materials/furniture
- Reconfigure or moving workspaces
- Reconfigure or moving teaching spaces

Isolation Room

- Identification of personnel and space.
- Space will be separate from nurse offices.
- Staff will wear appropriate PPE including N95 mask

OPERATIONS: PHYSICAL SPACES



Self-Contained Classrooms - Grades PK-5 (Cohort Grouping)

- Sections within a grade-level remain together throughout the day as much as feasible
- Specialists provide live, virtual programming to classrooms

Passing Time

- Times for passing will be as staggered as much as possible in grades K-5
- Cloth face coverings at all times
- Traffic patterns will be modified to ensure less cross traffic whenever possible

Staff Monitoring

- Staff will monitor the hallways to remind of social distancing

Exit and Entry

- Separate entry and exit points whenever possible

OPERATIONS: HEALTHY ENVIRONMENT



Ventilation

- Increased circulation of outside air into buildings.

Cleaning and Disinfecting

- Increased daily and weekly cleaning & sanitizing focusing on high touch areas
- Adhere to [CDC recommendations](#)

Shared Objects

- Individual supplies
- Community items will be managed by the classroom teachers

Mail Delivery

- Assign staff member to deliver mail to staff rather than common mailboxes

Copy Machines

- Cleaning disinfectant will be placed near all copy machine areas
- Hand sanitizer stations near copiers

Communal Spaces

- Staggered Use
- Increased cleaning protocols
- Staff Lounge(s) closed
- Removal of shared food and beverage stations

Hand Hygiene

- Teach, promote, and reinforce proper hand hygiene process
- Strategic signage placement
- Increase access to sanitation supplies

Cardio/Weight Room

- This area will remain closed indefinitely

OPERATIONS: SCHOOL NURSE



Isolation Room

- The current health rooms will be for injuries and medication distribution.
- A separate room for students who are sick.
- All sick students will need to be picked up and taken home ASAP

Testing

Students sent home with COVID-19 symptoms will be requested to obtain a COVID-19 test at one of our local health facilities. If testing is not obtained the student will be excluded for 72 hours after symptoms resolve.

Communication

- District families will be notified of positive cases within the district through Skyward at the email address we have in Skyward.
- Specifics will not be communicated to the community per privacy laws.

Tracing

The School Nurse and Barron County will be communicating with close contacts of a positive case in need of quarantine. The District will follow BCHD protocol for response to positive cases in our schools.

OPERATIONS: DAY-TO-DAY



Visitors

- Limit non-essential visitors and visits
- All essential visitors must wear a face covering when they can't be 6 feet apart.
- No volunteers until further notice.

Face Coverings

- Face coverings are required for staff and students when inside.
- When presenting, teachers may remove face-coverings for instructional purposes as long as a minimum of 6' of distancing from all students can be met.

Health Screening

- Families will be provided self-monitoring questions to assess children for COVID symptoms
- Staff members will be asked to monitor symptoms before coming to work and remain home if they have specified symptoms.

Field Trips & Gatherings

- No field trips or large gatherings at this time at this time

Staffing

- Reassign staff as needed to cover daily operational needs prioritizing student learning and safety

High Risk Staff

- Must communicate with District Office as needed.

High Risk Students

- Communicate with School nurse
- Option to move to remote learning

COVID-19 Points of Contact

- District: Superintendent
- School: Principal
- Staff: School Nurse
- Student: School Nurse

OPERATIONS: DAY-TO-DAY



Meetings

- Option 1: Virtual meeting
- Option 2: Combined virtual and face-to-face meeting
- Option 3: Face-to-face meeting with physical distancing (*fill out screener; masks required when they can't be 6 feet apart*)

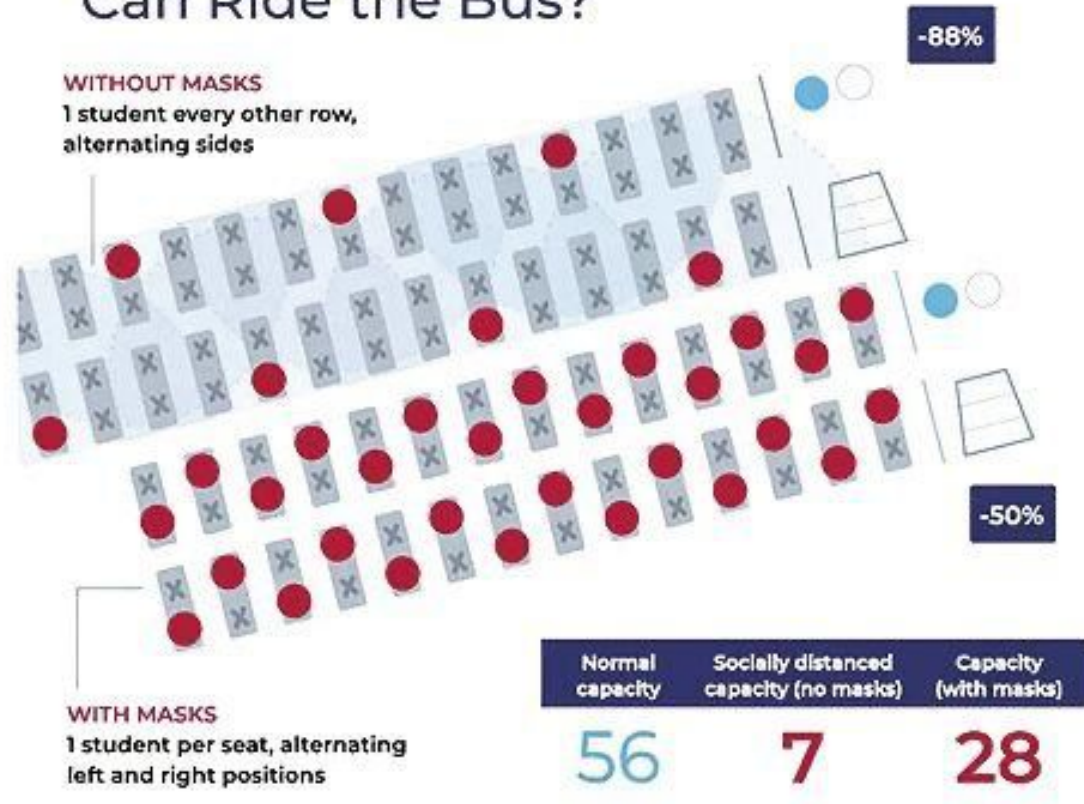
Building Hours

Buildings will not open until 7:30 am. Students should not be in the buildings past 3:45 pm unless in a supervised activity.

OPERATIONS: TRANSPORTATION



How Many Students Can Ride the Bus?



The Challenge of Transportation Planning

SOURCE: National Council on School Facilities and Cooperative Strategies, CannonDesign

OPERATIONS: TRANSPORTATION



Student Capacity

- Reduce to 50% capacity per bus
- Limit sharing of seats; stagger seating when feasible
- Add additional runs to lower student capacity
- Limit “extra” ridership to essential only
- Limit in-town ridership

Face Coverings

- All students and adults must wear a face covering.
- Face-coverings will be provided when needed.

Health and Safety

- Buses will be disinfected following each route with special attention to high touch areas.
- Students will sanitize hands as they enter the bus.
- Clear, soft plastic dividers placed between seats (TBD)
- First on the bus sit in the rear of the bus
- No eating or drinking on buses
- Limit to only two pick/drop off locations
- Maximize ventilation

Students with Special Needs

- IEP driven accommodations in review with a commitment to finding solutions for all families.

Self-Transport

- Families are encouraged to self-transport whenever possible to reduce capacity.
- Parents and/or students planning to self transport are encouraged to contact the transportation department to increase accuracy of routes and staffing requirements.

Drop Off/Pick Up Locations

- Pickup and drop off locations will be limited to two locations to minimize the number of students riding different buses.



OPERATIONS: FOOD SERVICE



Food Services

OPERATIONS: FOOD SERVICE



Point of Sale

- No common touch keypads
- Barcodes will be created for foodservice to scan for meals

Service Style

- Breakfast: Grab and Go
- Lunch: Items individually wrapped/packaged (as possible)-served to students vs. self serve
- Required hand sanitizer before entering kitchen area

Food Service Staff

- Face coverings during service to students and anytime 6 feet distance cannot be maintained

Social Distancing Spaces Marking

- Floor markings placed to show appropriate spacing while serving

Cafeteria

- Grades K-5: Students will be sitting by cohort group
- Grades 6-8: Seats marked where students can sit to eat.
- Grades 9-12: Seats marked where students can sit to eat.

Student Capacity

- Adding additional tables and rearranging and offering outside seating when appropriate
- Staggering lunch times as much as possible to reduce number of students
- Use of alternative spaces (outdoor, hallways, IMC)

Remote Learning Options

- Remote learning families have option to pick up meals behind HS/MS.

COMMUNICATIONS



STAKEHOLDER GROUPS

Proactive and regular communication to families and staff across multiple platforms.

ONGOING CAMPAIGN

Set expectations and emphasize key messages/talking points.

GUIDELINES

Develop infographic outlining symptoms, criteria for keeping students home and return to school requirements.

BUILDING SIGNAGE

Communicate expectations for face coverings, personal hygiene, and social distancing.

LETTER TEMPLATES

Develop correspondence for notifying families of positive cases and directions with what to do next.

WEBSITE

Enhance COVID-19 Resources and Update section of District Website to better inform school families.

HUMAN RESOURCES



COVID-19 TOPIC	Current Practice	Modification(s)	Steps/Process
Quarantine due to positive test, exposure or symptoms		<p>Draft "Exposure" letters (for low and medium risk)</p> <p>High Risk Exposure = Nurse & Health Department</p> <p>Positive test = form directed to nurse</p> <p>Employee enters "sick" into Skyward</p>	<ol style="list-style-type: none"> 1. Complete form 2. Notify "sick" to your supervisor 3. District nurse notifies health department 4. Recommend COVID testing (before return to work) 8-10 days symptom free 5. Complete FMLA paperwork
Paid Time Off	<p>Allotment varies based on contract days</p> <p>FFCRA - Employer Paid Leave - paid leave up to 80 hours if employee qualifies</p>	<p>Employees who exceed 80 hours as covered by Emergency Paid Sick Leave and who are ordered to quarantine from work-related exposure may access their accrued leave banks before using current year PTO. Remote job duties will be explored.</p>	<ol style="list-style-type: none"> 1. Employee is notified of quarantine. 2. Employee notifies supervisor of absence. 3. If the employee is asymptomatic and fit for duty, options for performing work will be explored.
FMLA	<p>12-weeks per rolling calendar year (EX. April 1 - April 1)</p>	<p>Update FMLA Form in compliance with FFCRA</p>	<p>Update Handbook; update district forms on Link4Learning</p>
High-Risk Employees CDC Guidelines	<p>Utilize ADA process on an individual basis</p>	<p>None</p>	<ol style="list-style-type: none"> 1. Medical Certification 2. District CDC Guidelines 3. Job Description 4. FMLA/ADA possibilities 5. ADA interactive process: Decisions

HUMAN RESOURCES



COVID-19 TOPIC	Issue	Modification(s)	Timeline
Staffing			
<i>Custodial</i>	Enhanced cleaning and disinfecting	<ul style="list-style-type: none"> • Fill existing 0.5 FTE custodial position AND add additional 0.5 FTE • Add 0.5 FTE for HS/MS 	In Hiring Process
<i>Teacher</i>	Potential short and long term absence; lack of available short-term subs; leave of absence	Hire two, year-long substitutes to fill openings as they arise	Hired
<i>Nursing</i>	Two buildings, one nurse, 1150 people & global pandemic	Seek additional nursing support	In Hiring Process

TECHNOLOGY



- Teachers will continue to enhance instruction with the use of technology including the use of Google Classroom.
- Students in grades 1-12 will be assigned their own device for use during the school day.
 - If remote learning is needed or required, that device will go with the student.
- Purchase and installation of video & audio recording equipment for classrooms to allow for synchronous and asynchronous lessons to students for students who cannot attend in-person due to illness or quarantine.
- Implementation of software to allow for publishing of classroom lessons for students not able to attend due to illness or quarantine.

PROFESSIONAL LEARNING



	Classroom Learning	Hybrid Learning	Remote Learning
Learning Environment	Review and train on safety protocols prior to start of year.	Clear expectations for staff and students for teaching and learning.	Clear expectations for staff and students for teaching and learning.
Curriculum/ Instruction & Technology	<p>Google Classroom</p> <p>Technology-enhanced instruction</p> <p>Align learning targets and assessments and create authentic learning experiences</p>	<p>Google Classroom</p> <p>Technology-enhanced instruction</p> <p>Creating authentic learning experiences based on critical content</p> <p>Pacing</p>	<p>Google Classroom</p> <p>Technology-enhanced instruction</p> <p>Creating authentic learning experiences based on critical content (must know vs. nice-to-know)</p> <p>Pacing</p>
Social & Emotional	TBD	TBD	TBD

STUDENT & STAFF ILLNESS



SITUATION	RESPONSE
Symptomatic non-COVID case	IF NO TESTING OCCURS: Exclude for 10 days Negative Test: Can return 24 hours after symptom free with no medication
“Close Contact” with Positive COVID case (Close contact = less than 6 feet physical distancing for more than 15 minutes with a positive COVID person from two days before symptoms started)	Quarantine for 14 days; Request for COVID testing
Positive COVID Case (Staff or Student)	Exclude for at least 10 days
Positive COVID Case in Home	Absence of 14 days (for quarantine purposes) once positive case is removed from home. If positive case remains in contact with other family members, the absence may extend to 24 days.

This information may be amended as guidance and recommendations change.

NEXT STEPS



- Buildings and District will continue to monitor health conditions and recommendations from public health
- Teaching staff will continue to plan for possible full remote learning
- Fall sports determinations made in conjunction with Barron County Health, Barron County School Superintendents, and the HON Conference



SOURCES/RESOURCES



- US Department of Education
- Centers for Disease Control & Prevention
- WI Department of Health
- WI Department of Public Instruction
- Professional Organizations
- Barron County Health Department
- American Academy of Pediatrics